

**MEMORANDUM OF UNDERSTANDING
BETWEEN ASCENT COLLEGE
AND [NAME OF CHURCH]**

1. **Parties.** This Memorandum of Understanding (hereinafter referred to as “MOU”) is made and entered into by and between the **Ascent College**, whose address is **PO Box 690 Gainesville, VA 20156**, and the **[NAME OF CHURCH]**, whose address is **[CHURCH ADDRESS]**.
2. **Purpose.** The purpose of this MOU is to establish the terms and conditions under which the Partner Site relationship will function between Ascent College and **[NAME OF CHURCH]**.
3. **Term of MOU.** This MOU is effective upon the day and date last signed and executed by the duly authorized representatives of the parties to this MOU and the governing bodies of the parties. This MOU may be terminated, without cause, by either party upon **six months** written notice, which notice shall be delivered by hand or by certified mail to the address listed above.
4. **Responsibilities of Ascent College.**
 - Applications and Enrollment
 - Financial Aid
 - Accounting
 - Registrar
 - Student Services
 - Adjunct Faculty, Curriculum and Programming
 - Academic Advising
 - Communication, Administration, and Governance
 - Graduation
 - Transcripts
5. **Responsibilities of [NAME OF CHURCH].**
 - Provide space for students to study and interact
 - Establish a point-person
 - Liaison between Ascent and **[NAME OF CHURCH]**
 - Students’ contact and coordinator of church activities
 - Comply with students’ Practicum and Christian Service requirements
 - Establish a complimentary, leadership development track (optional)

6. **General Provisions.**

a. **Amendments.** Either party may request changes to this MOU. Any changes, modifications, revisions, or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.

7. **[SCHOOL YEAR DATES] School Year Term.** The agreed upon term of this MOU for the [DATES] school year, as indicated by the signatures and dates below, is from [DATES].

Ascent College Representatives

Printed Name

Signature Date

Printed Name

Signature Date

[NAME OF CHURCH] Representatives

Printed Name

Signature Date

Printed Name

Signature Date