TRANSFER CREDITS POLICY

ASCENT COLLEGE
#YOURGOODHISGLORY

UPDATED JULY 2025

ADVANCED PLACEMENT (AP)

Ascent College awards college credit to students who participated in the Advanced Placement program in high school. Students receive college credit based on credit recommendations of the College Board. Details can be found at www.collegeboard.org. Most courses with a score of three, four, or five earn three (3) college credits. No grade or quality points are assigned for awarded credit. Applicants must submit original AP scores to the Office of the Registrar for evaluation, using the Score Send Code **33528**.

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)

The College Level Examination Program provides an opportunity for a student to earn college credit by examination. Details are available at www.collegeboard.org. The following CLEP tests will be equated to the following Ascent College courses:

- Freshman College Composition with optional essay section – ENG 101/102 for six (6) credits
- Introductory Psychology – PSY 202 for three (3) credits
- Biology – SCI 101 for three (3) credits
- College Mathematics – MAT 115 for three (3) credits

Students should check with the Registrar's Office BEFORE taking any CLEP test to obtain the latest information on acceptable scores and tests.

To gain credit, a CLEP test must be taken before a student earns credit in a comparable college/university course or subject area.

To receive consideration for credit, a minimum scaled score at or above an established national percentile must be earned on each area tested.

Check with the Registrar's Office for these minimum-earned-score requirements. CLEP scores must be submitted to the Registrar's Office before the student completes the last 25% of their degree requirements. No grade or quality points are assigned for awarded credit.

CREDIT FOR MILITARY EDUCATION

Veterans who have successfully completed courses in the military service training program may submit a record of the courses to the Registrar for review. The amount of credit granted will not exceed that recommended by the American Council on Education in the "Guide to the Evaluation of Educational Experiences in the Armed Forces." No credit is awarded for technical or vocational training. No grade or quality points are assigned for awarded credit. Students must submit a transcript available from the military. AARTS Transcripts are for Army and Army National Guard personnel and reservists, and SMART transcripts are for Navy and Marine Corps personnel. All Services may request transcripts from https://jst.doded.mil/official.html. When credit from previous education or training is accepted, the training period of the Veteran will be shortened proportionately, and the eligible person and VA will be notified.

TRANSFER CREDITS POLICY (CONTINUED)

CREDIT FOR ASSEMBLIES OF GOD DISTRICT SCHOOL OF MINISTRY (DSOM) COURSES

One year of DSOM (9 courses) = Nine (9) credits Ascent College courses

Two years of DSOM (18 courses) = Twenty-One (21) credits Ascent College courses

Three years of DSOM (25 courses) = Thirty (30) credits Ascent College courses

Ascent College courses that seem best equivalent to DSOM courses include: MIN 112, BIB 105, BIB 110, BIB 215, MIN 350, MIN 245, and other General Ministry courses.

CREDIT FOR ASSEMBLIES OF GOD BEREAN SCHOOL OF THE BIBLE (BSB) COURSES

Ascent College will award one (1) credit for each course successfully completed at BSB (70% or above). The maximum number of Ascent credits awarded for BSB courses is as follows:

Diploma Degree - Thirteen (13) credits
Associate and Bachelor's Degrees – Twenty-seven (27) credits

Ascent College courses that seem best equivalent to BSB courses include: BIB 105, BIB 110, BIB 215, MIN 112, MIN 245, MIN350, THE 212, and other General Ministry courses.

CREDIT FOR LIFE EXPERIENCE

Ascent College grants credit for life experiences per our Prior Learning Assessment Policy. No more than 30% of the credit in a degree program may be awarded for life experience.

Maximum Credit Awarded under the AP, CLEP, Military Education, Credit for DSOM, and BSB Courses: A maximum of sixty (60) semester hours of credit for the baccalaureate degree and thirty-five (35) semester hours of credit for the associate degree may be earned through any combination of AP, CLEP, Military education credits, and Credit for DSOM and BSB courses which are deemed acceptable by the Office of the Registrar.

GENERAL CONDITIONS FOR ALL CREDIT TRANSFER

After a student has completed 75% of his program, the college will not accept transfer coursework unless the academic dean has granted a special waiver.

The final 25% of credits for any program must be earned at Ascent College, and a minimum of 30% of total credits must be earned at Ascent College to be awarded a degree from Ascent College. Once accepted into a degree program at Ascent College, a student must obtain a transient letter to have credits accepted from another institution. Transcripts for transient credits must be received by the deadlines of November 1 or March 1 to be considered for that semester. Credits accepted in transfer must be graded with a "C" or higher.

TRANSFER CREDITS POLICY (CONTINUED)

Ascent College requires all college-level work to be represented on an officially approved transcript from the originating institution, with the transcript sent directly from the originating institution to the Office of the Registrar at Ascent College or hand-carried in an officially sealed envelope.

Official transcripts must be received by the deadlines of November 1 for fall admittance and March 1 for spring admittance to qualify for transfer. Ascent College does not generally accept credit given by one institution for another institution's transferred credits. Students have the right to appeal transfer credit decisions made by the Office of the Registrar. The student must write a letter of appeal and any additional documentation requested by the Office of the Registrar. The appeal will be reviewed by the appropriate academic department chair/college dean with additional documentation, and the student will be notified of the decision rendered.

TRANSFER PRACTICES

The Transfer Credit Practices of Designated Educational Institutions published by the American Associate of Collegiate Registrars and Admission Officers is referenced. The college reserves the right to deny credit for specific courses from any college or university, regardless of accreditation. All credits accepted for transfer are entered into the student's degree audit form and will reduce the student's credits needed at Ascent College. Students have access to their degree audits via the electronic student records program. If students have any issues accessing this program, please contact the assigned academic advisor. For students using VA Educational Benefits, the VA is notified via the VA-ONCE program. The student may be required to provide scores from E-ACT or SAT prior to admission to demonstrate the ability to work at the postsecondary level.

CREDITS FROM AN ACCREDITED INSTITUTION

Credits earned at an institution accredited by an accrediting association recognized by both the US Department of Education (USDE) and the Council for Higher Education Accreditation (CHEA) are transferred on an unconditional basis as long as they are comparable to Ascent College courses and are compatible with the student's degree plan.

CREDITS FROM AN UNACCREDITED INSTITUTION

Students who are transferring from any other institution may petition the Office of the Registrar requesting that their credits be evaluated on a course-by-course basis. Petitions are available from the Office of the Registrar and require active student participation in the collection of documentation.

Petitions must be submitted with all requested documentation no later than the student's first semester of attendance by November 1 for a fall semester or March 1 for a spring semester.

Ascent College recognizes that quality instruction and learning can and does take place in non-traditional settings, but the college is also committed to the concept that coursework transferred or accepted for credit must represent collegiate coursework relevant to the degree being sought, with course content and level of instruction resulting in student competencies at least equivalent to those of students enrolled in Ascent College's own degree programs.

TRANSFER CREDITS POLICY (CONTINUED)

To facilitate the evaluation of the student's credits, he or she will be asked to supply any or all of the following documentation:

- an official transcript
- catalog from the awarding institution that contains a full course description
- an official statement from the sending institution as to the credentials of the faculty if this information is not provided in the catalog
- an official statement from the sending college or university as to the duration of courses, including how many minutes the course met each day, how many days it met each week, and how many weeks it met during each semester
- any other documentation deemed necessary by the Registrar or department in which the course of study is being pursued, for example, exams, research papers, original course syllabus, and other relevant documents by which the rigor of the course may be determined by the appropriate faculty or evaluator at Ascent College. A positive evaluation is essential for the credit to be accepted

A maximum of thirty-two (32) credit hours may be accepted in transfer and normally apply to general education or electives in any given degree program. Courses may be applied to general education or major requirements upon the advice and consent of the appropriate division chair or academic dean of the college and the Registrar.

Course-by-course petitions require the transfer of credit to be held pending the demonstration of successful work during the student's first semester (12 credit hours minimum) of attendance at Ascent College. Credits will not be transferred if the student fails to meet a minimum grade point average (GPA) of 2.0.

INTERNATIONAL CREDITS

International credits must come from a college or university recognized by the country's department of education or ministry. Credits will only be reviewed after evaluation by an approved independent evaluation service. Contact the National Association of Credential Evaluation Services (NACES) at https://www.naces.org/members for a list of approved service providers. For recognition of any courses to be transferred in, a Comprehensive Evaluation is required. Please contact the service provider for prices. The student is responsible for the cost of this service.